



Professional Regulation Commission

REQUEST FOR QUOTATION

RFQ #: 2022-035

Date: September 29, 2022

SIR / MADAM:

The Professional Regulation Commission, through its Bids and Awards Committee, intends to procure the items listed and described hereunder, in accordance with Section 52 (Shopping) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best proposal/offer duly signed by you or your duly authorized representative in any or all lots described herein not later than October 7, 2022 at 3:00pm. Submit your quotation to the BAC office, 4th floor PRC Annex Building or through the BAC email address at bac@prc.gov.ph or facsimile No. 5310-0037. **Quotations exceeding the Approved Budget for the contract shall be rejected.**

The following documents are also required to be submitted along with your quotation/proposal on the specified deadline above.

1. Photocopy of Valid Business Permit
2. Proof of Philgeps Registration

Very truly yours,

ERWIN M. ENAD
 Commissioner
 Chairman, Bids and Awards Committee

ITEM (with Specification)	QUANTITY	Approved Budget for the Contract (ABC)	Offered Price per Unit	Total Offered Quotation (Quantity x Unit Price)
Paper Shredder Specifications: <ul style="list-style-type: none"> • Shred Type: cross cut (capable of shredding paper) • Capacity: (70gsm) 7 sheets • Shred Size: 4 x 45mm (cross cut) • Waste Container Capacity: 15L horizontal entry • Width: 220mm • Paper Sensing Mode: auto • Power Source 220~240VAC • Dimension: 35 x 26 x 56.5cm 	4 units	Php36,013.32	Php _____	In words: _____ _____ In figures: _____ _____ (Inclusive of VAT and other taxes)
Delivery Period : Ten (10) working days from receipt of Purchase Order (PO)				

Signature Over Printed Name

Position / Designation

Telephone/ Fax No./E-mail Address

NOTE: MODE OF PAYMENT: BANK TO BANK (OTHER THAN LANDBANK ACCOUNT, BANK CHARGES SHALL BE PAID BY THE SUPPLIER)

By: ASUGENHO